



**Missouri Federation of Women's Democratic Clubs**

**President's Hospitality Room**

For the President's Hospitality Room at the 2020 MFWDC Convention in Jefferson City, we have assigned your district to work a couple of hours. As in the past we are asking your clubs to donate food and/or money. If you wish to donate money instead of bringing food please send your donation by *May 1st, 2020* so we will have enough time to complete our menu and do the shopping. This is your convention so please don't hesitate to bring food you like or ask for us to purchase food you like in the hospitality room. Thank you.

We have assigned your district to work in the hospitality room during the times listed below. You are responsible to see that food is out, drinks are available, and that the tables are kept clean.

Friday	
Set up (4-6pm)	6 <sup>th</sup> District
6:00-8:00 PM	4 <sup>th</sup> District
8:00-Close	5th and 6th District

Saturday	
2:00-4:00 PM	8 <sup>th</sup> District
4:00-6:00 PM	7 <sup>th</sup> District
After Banquet	6 <sup>th</sup> District

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Name of Club/Person \_\_\_\_\_ and /or District # \_\_\_\_\_

President of Club/District \_\_\_\_\_

Contact number of President/Person \_\_\_\_\_

Check one (or both, if applicable)

\_\_\_\_\_ Our donation to the President's Hospitality Room is money in the amount of: \$ \_\_\_\_\_

\_\_\_\_\_ Our donation to the President's Hospitality Room is food/drink: \*please list food or drink \_\_\_\_\_

\*It is very important that you let us know what foods/drinks you are bringing so we can plan accordingly.

**Please make checks payable to: MFWDC 2020 Convention. Please return the bottom portion of this form and send it**

**with your check and/or list of food/drink contribution by May 1<sup>st</sup> to: Kim Hanlon, Hospitality Chair,**

**502 East College, Shelbina, MO 63468, (573) 822-7066. [kimha1362@yahoo.com](mailto:kimha1362@yahoo.com)**

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